## How to find your Project LIMS ID

- 1. Navigate to the LIMS website and log in: <u>https://msu.claritylims.com/lablink/login</u>
- To list your open projects, click the **PROJECT STATUS** drop-down menu and select OPEN to see only your open projects.



3. Click on the project name from the list of open projects.

LabLink Clarity LIMS	PROJECTS	RESOURCE MATERIALS	CONTACT US	USERS	CONFIGURATION			0 0 0
Projects								Create
Q Search for project nam X P	rojects 🔻			Display Pro	jects with Status:	Open		
PROJECT NAME EC_Submission_13Sept2023	PF	ROJECT STATUS -	SAMPLES 8	LAST PROJEC	ΓΝΟΤΕ	<b>DATE SUBMITTED</b> 2023-09-13	LAST UPDATE ❤ 2023-09-13 03:31 PM	

4. The Project Overview will come up. Under the **Project Submission Confirmation** heading, click "View Confirmation".

LabLink Clarity LIMS	PROJECTS	RESOURCE MATERIALS	CONTACT US	USERS	CONFIGURATION -
Projects / EC_Submis	sion_13Se	ot2023 / Proje	ct Overview	,	
PROJECT OVERVIEW SAMPLE	S RESULTS &	DOCUMENTS			
General Information Project Name EC Submission 13Sept2023		<b>Proj</b> Projec Illumi	ect Details at Type		
Project Status <ul> <li>Open</li> <li>The lab has received your samples</li> </ul>	and starts the workf	Long   You h	Project Name ave not entered inforn	nation in this	field
Date Submitted 2023-09-13		<b>Projec</b> You h	t Description ave not entered inform	nation in this	field
Date Opened 2023-09-13		Paym MSU /	ent Method Account (provide MSU	J Account # b	velow)
Date Closed Project is still in progress		ACCOL ABC1:	int or PO Number 23456		
Project Notes View / Add Notes					
Project Submission Confirmation View Confirmation					
Project Documents Upload any other information you need Documents should be in xls, xlsx, csv, di Each document should be smaller than Upload Document	to share with the lab. oc, docx, pdf, txt, jpeg, jr 2GB.	ig or png format.			

5. The Project Submission Confirmation will come up. Look under the **Project LIMS ID** heading for the Project LIMS ID. In this example the Project LIMS ID is CRI14463.

LabLink Clarity LIMS	PROJECTS	RESOURCE MATERIALS	CONTACT US	USERS (	Configuration -				
	Project Submission Confirmation								
	Project Name*								
	EC_Submission_13Sept2023	3							
	Project LIMS ID								
$\langle$	CRI14463								
	Project Type								
	Illumina								
	Long Project Name								
	You have not entered information in this field								
	Project Description								
	You have not entered information in this field								
	Payment Method								
	MSU Account (provide MSU	Account # below)							
	Account or PO Number								
	ABC123456								
	Notes								
	You have not written any not	tes in this project							
	Project Documents								
	🕈 NovaSeq_DNA-RNA_Tube	s_EC_13Sept2023.xlsx							
	Disclaimer								
	By clicking Agree below you nucleic acids, and the samp organisms.	confirm that the samples being les are neither infectious nor bio	submitted consist bhazardous tissues	of purified or					
	Project cannot be changed o	once it's submitted *							
	I have read the above inf	ormation and confirm that the i	information I enter	ed is correct					
	I cannot make changes t	to the project name or samples	once it's submitted	ł					
	In case changes are nee	ded, I need to contact the lab							

Questions? Email gtsf@msu.edu